

**Board Members / Terms**

Dana Pustinger, Chair / June 30, 2026

Robin Martin / June 30, 2027

Michael Cohen/ June 30, 2027

Katy Utenis / June 30, 2028

**Recreation Commission**

Thursday November 13, 2025 @ 6:30 PM

Otis Town Hall, 1 North Main Road

**Minutes**

1. Call to order & Introductions.
  - a. Meeting called to order at 6:31 P.M
  - b. Board Members Present: Dana Pustinger, Robin Martin, Michael Cohen. Katy Utenis
  - c. Board Members Absent: none
  - d. Others Present: none
2. Review and approval of prior meeting(s) minutes. Approved prior 10/16/25 meeting minutes unanimously.
3. Accounting.
  - a. FY26 Budget balance - All Obstacle Challenge purchases have come out. Most of Halloween purchases have come out – just waiting on 1 purchase.
4. Programs/Events.
  - a. Funz Trampoline Park jump pass – 11 more passes left from FunZ
  - b. Trunk or Treat recap – held on November 1<sup>st</sup> from 5-7 pm in the Ridge parking lot, haunted lodge was also held again.
    - i. DOT let us use the light tower again.
    - ii. Maintenance brought the outdoor heaters to use – they set up and picked up too.
    - iii. Prizes of \$50 gift card for 1<sup>st</sup> prize from the PTA and \$25 gift cards for 2<sup>nd</sup> and 3<sup>rd</sup> prizes from the Police Dept.
    - iv. Suggestions for next year is some sort of food truck. It was very windy and cold. The outdoor heaters helped but a hot cocoa/coffee cart would be great. Will touch base with Eric if he would be ok with this.
    - v. Blueberry Hill Farm gave out ice cream cones which was a hit.
    - vi. Still very hard to get volunteers to help with haunted lodge set up.
    - vii. Everyone seemed to have a good time even with the wind.
  - c. Gingerbread House
    - i. Scheduled for Sunday 12/14/25. 1 session 11 am-1pm. Will get there for 9 am Sunday morning , later if we get more set up done on Saturday.
    - ii. Start setup at 1 pm on Saturday 12/13/25.
    - iii. Cutoff at 85 then determine if 2<sup>nd</sup> session is needed. Dana will have Lyn reserve town hall gym for Saturday for set up and Sunday for event.
    - iv. Dana will email Heather to make Amazon purchases and will get the Big Y card to make the instore purchases.
    - v. Dana will also email Heather to purchase the cardboard needed from Uline
    - vi. Santa appearance? Photo props?
    - vii. Use Popcorn machine to make popcorn for snack
5. Memos - none

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6. Old Business – ski helmet giveaway? Robin has asked Eric at the Ridge if they are able to order in bulk to order helmets to hold a ski helmet giveaway at the Ridge. Robin is waiting to hear back from Eric. Katy will also check with her contacts at Butternut to see if this is an option.
7. New Business –
8. Set the next meeting date. – Monday December 8th @ 6:30 for next meeting.
9. Adjourn. 7:07 pm